APPENDIX E: CHECKLIST FOR MEETING WITH A RESEARCHER

☐ When you introduce yourself, please be sure to identify yourself as a member of the Citizen Scientist Program.

☐ Listen to the researcher’s project description and overview. Ask questions to make sure you understand the project and its goals.

☐ Ask what the researcher’s main objectives are for meeting with you. Work with him or her to make sure to accomplish the objectives.

☐ Recognize issues that are not under the control or purview of the project. The researcher will not be able to fix these issues. It is important to use your time wisely and focus on areas the team can impact.

☐ You will be provided with a study-specific acronym and glossary list. If there are any terms that you do not understand, write them down.

☐ Be honest and respectful.

☐ Don’t leave with questions unanswered. Your questions may hold important keys to improving the research proposal or refining the research question.

☐ Share your ideas and input! The researcher wants to hear from you. Since they contacted the Citizen Scientist Program, they clearly think you have a valuable perspective to contribute.